

<p>be a transition.</p> <p>Suggestion: by Fall we should alert the various groups that we will be recruiting.</p>	<p>Recruiting for OPIS Members can't begin before approval by the planning commission.</p>
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<p>Debrief from May 19 PAG Review of Draft OPIS Framework and Discussion - Hector</p>	<p>Follow-Up</p>
<p>Received conditional support from PAG for draft OPIS framework sharing at public meetings and 75% development of OPIS. One comment about need to better define operating relationships with PDX standing committees. Maryhelen and Vicki recommend chairs of committees meet to propose collaborative approach where overlapping issues arise.</p> <p>The subcommittee received acknowledgement from the PAG chair on the bottoms up approach of this process, how citizens have worked diligently as unpaid consultants in this process representing the community well. By thoughtful analysis the subcommittee has made consensus recommendations. By reporting our work regularly to PAG, PAG members have been going through the same thought process we have been through to reach a conclusion. PAG is beginning to take ownership. PAG will see their work included in our final proposal.</p> <p>Discussion regarding how the process has moved well and very deliberately. In the beginning we had animosity. There were doubters that Airport Futures would work. The committee has come a long way and built a strong base with a diverse group coming together. Because the Port has a lot of capacity, and there are not immediate facility expansions, there has not been a lot of conflict. It gives us time to be methodical and thoughtful in the process.</p> <p>There is a high level of trust around the table. When new members join OPIS, how will they get up to speed with an equivalent level of trust? One way would be with a mentor to help.</p> <p>We will have code and community agreements which will leave concrete documentation of our work. Mentorship should be mentioned in our documentation.</p> <p>Afraid of losing the wisdom and gains of this group. A short and concise summary should document how we started and how we arrived at our conclusion. The intent is to capture that wisdom in an Intergovernmental Agreement.</p> <p>Many of the PAG members may not be familiar with the</p>	

<p>work of the Citizen Noise Advisory Committee (CNAC). Some of these members would like to see more definition of the relationship between the standing Noise, Wildlife and Ongoing Public Involvement committees. With OPIS being advisory to City and Port, and CNAC and Wildlife being advisory to the Port only, how will that work? Staff will need to bring the chairs together to address any overlapping areas. The relationship between committees needs to be defined, but it should be the job of OPIS to define their work.</p>	
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Final PISC Success Measures – Denny, Hector	Follow-Up
<p>Denny presented the revised Public Involvement Success Measures. Based on ad hoc work by Denny, Hector and Lise.</p> <p>Identify Goals describing what we want to achieve through our work.</p> <p>Actions describing work taken to achieve those goals.</p> <p>Data or evidence describing effectiveness of our actions.</p> <p>Public Involvement is circular with input and output. This seems to be missing information about recommendations and the approval rate of those recommendations. Would like opportunity for changes to PAG products based on public input.</p> <p>This success measure document is for our current PISC committee. We do intend to create something that can be duplicated for the future OPIS committee to use for their success measures.</p> <p>Hector – these success measures are to evaluate how well have we done. Does this seem a good way to evaluate the work of this group? Yes, all agree to proceed.</p>	

Public Meeting Planning and Outreach Updates – Bronwyn, Lise, Melissa	Follow-up
<p>On the back of the agenda is the list of outreach. Would like to determine if PISC members plan to attend any of the stakeholders and public meetings.</p> <p>Melissa provided a brief summary of upcoming public meetings on June 4th and 10th. Electronic notifications have been sent and will be sent 2 additional times. Flyers to be distributed in both Portland and Vancouver.</p>	<p>October agendas are filing up for the school district. Set up date with Alesia – 1st Monday in Oct. 5pm for Parkrose School District presentation.</p>

<p>Ads to be placed in Willamette Week, Reflector, Oregonian and Columbian. There will be opportunity for neighborhood coalitions to attend. Web posting of documents for advance review (5/29). Plan workshop like tables for AF areas of focus: land use/economic development assessment, transportation, OPIS, master plan, natural resource inventory, and sustainability. OPIS table to focus on simplified charter (work in progress).</p> <p>Questions and comments: When will a proper name be chosen for the OPIS?</p> <p>CNAC is taking public meeting flyers to distribute at Esther Short and Harney Heights neighborhood meetings.</p> <p>Mini charter for OPIS will be the handout at the public meeting. Needs to be simple and understandable.</p> <p>What is our debriefing protocol? To get comments from volunteers. What questions to ask the public? What can I do better next time?</p>	<p>Suggestions for a name are welcome.</p> <p>Prepare preliminary draft for OPIS handout.</p> <p>Prepare primer for volunteers.</p>
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Scope/Purview Refinement from Subcommittees/Staff	Follow-Up
<p>HANDOUT of revised Scope/Purview document. Edits from 3/17 PAG, staff and subcommittees. Does the subcommittee recommend any edits on the Other City-Port Agreements and Community Engagement? Other edits have been reviewed by subcommittees (MP/Sustainability edits yet to be reviewed). Will insert this Scope/Purview in the OPIS draft charter. Also to share at 6/16 PAG meeting along with comments from public meetings.</p> <p>Questions and Comments: Is the specific responsibilities box consistent with the 3 goals with Success Measures? Yes.</p> <p>Item 4. Community Engagement is a mechanism for outreach. Ensure two way communication and information sharing – communication with who, on what? Would this be communication between committee and the public, committee and the Port, committee to committee? Yes. And not just two way. This would include communication between all of the above. This needs a piece added where the public has an input voice.</p> <p>Item 5. Other - is policy recommendation, or catchall for other things to be identified later.</p> <p>What is community engagement supposed to</p>	<p>Homework assignment for committee members to wordsmith this scope and purview document. To be completed by next Tuesday.</p>

accomplish? Change this to public involvement. All present agree on the principle of this document and will provide their wordsmithing comments by Tuesday.	
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Public Involvement May 2009 Evaluation	Follow-Up
An evaluation form was handed out. This form has been reworked based on preliminary input from PISC at the 4/29 meeting and feedback from the ad hoc Success Measure group (Denny and Hector). Changed from a Yes/No response to a 1-5 scale. Deleted public engagement principles and replaced with PISC charge. Plan is to evaluate today, in October and then in March at the end of the process.	

Follow-up / Next Meeting Date/ Evaluation/ Wrap up	Follow-Up
<p>What worked? What didn't? What changes would you recommend?</p> <p>What Worked Location convenient from downtown, easy parking Good atmosphere and beverages Meetings are enjoyable, like brainstorming session Product shows that it is a joint effort Prep work done by staff helps group to accomplish so much Appreciate that staff is not locked on to an idea, open minded and adaptive Good meeting summaries Hector good job facilitating Take this model to next phase, how is OPIS going to look? Feel like PAG and coordinating committee have more respect for PISC than when process began I feel like it is worth my time</p> <p>What did not work Agendas are too full sometimes Reorganize agenda to get busy work out of the way first, with collaborative stuff for end Put highest priority items first</p>	

Hand Outs:

- 5-20-09 Agenda
- 5-12-09 Public Involvement Subcommittee Success Measures Final Draft
- 5-19-09 Scope and Purview Revised Draft
- Example of Sustainability Goal for OPIS
- Public Involvement Evaluation May 2009

Next Meeting: 6-24-09 Kennedy School Community Meeting Room