

**Airport Futures
Master Plan Alternatives Subcommittee Meeting #2
Meeting Notes**

Meeting Date	10/9/08 3 pm – 5 pm
Meeting Location	Portland International Airport – St Helens B
Attendance	Erwin Bergman - PAG Fred Stovel - PAG John Weigant - PAG Nancy Hendrickson – City of Portland BES Jim Mason – Continental Airlines Stuart Mathew – ORANG Brian White – ORANG Pia Welch – PACA Mitchel Berck - Flightcraft Dave Smith - PAG
Staff	Bronwyn Buckle – City of Portland Planning Sean Loughran – Port of Portland Long Range Planning Jay Sugnet – City of Portland Planning
Consultants	C.F. Booth – Jacobs Consultancy Sam Imperati – Institute for Conflict Management Kelly Rodgers – David Evans Assoc.

1. Introductions. Sean welcomed everyone to the meeting and there was a brief round of introductions.
2. Review Agenda – Sean Loughran
There was a quick review of the agenda. No changes were made.
3. Review subcommittee charter & roles and responsibilities. The charter and roles were passed out again. Members of the committee were asked at the September meeting to review them and suggest any changes. No additional changes were requested.
4. Presentation of Preliminary Facility Requirements. CF Booth of Jacobs Consultancy made a presentation of the second part of the preliminary facility requirements work. The subcommittee was asked to consider the following questions for a discussion and decision at the end of the presentation:
 - Methods are appropriate
 - Sustainability principles have been applied
 - Key assumptions appear to be reasonable
 - Requirements are appropriate for subsequent analysis

The objectives of the facility requirements work has been to understand the performance capabilities of the existing airport infrastructure, identify what facilities are needed to meet forecast demand and establish a starting point for subsequent analysis. The approach to this exercise included looking for opportunities to push the utilization of existing facilities and apply new technology and industry best practices.

New information on general information, military and support facilities was presented to complete the analysis of the ten functional areas that also include; airfield, passenger terminal complex, ground transportation and parking, air cargo, security utilities, building and pavement.

Key findings of the facility requirements include:

- Airfield capacity is adequate for the 2010-2035 planning period. No immediate need for significant capacity enhancements.
- Existing gates will meet future needs through increase productivity.
- Additional aircraft overnight parking positions are essential to realize the increased gate productivity.
- Planning airport roadways to a higher level of service than regional system results in need for additional lanes on Airport Way within planning period.
- Significantly reduced dwell times on deplaning roadway will extend life of existing roadway considerably but airport still needs to address a deficiency in terminal curb within the planning period.
- Based on requirements for 30th busiest day of year and existing mode choice, significant public parking improvements are needed within the planning period.

5. Presentation on Decision Framework and Metrics: Sean and Kelly Rodgers presented concepts for a decision framework that could be used comparing master plan alternatives based on sustainability and reviewed proposed metrics. City and Port Staff worked together to refine the sustainability metrics and then proceeded to review the metrics with the larger project vision and values in mind.

6. Discussion & Next Steps. A discussion of the presentations followed and there was general agreement that the information presented was complete, that the methods were appropriate, that sustainability principles had been applied, that the assumptions appeared reasonable and that the requirements were sufficient to precede with subsequent planning work.

7. Select Chairperson. There was no chairperson selected. The subcommittee suggested that staff could fulfill this role. This action was deferred until the next meeting.

8. Set next meeting. No meeting date was set at the meeting.