



PLANNING ADVISORY GROUP SCOPE OF WORK SUMMARY

The Planning Advisory Group (PAG) will play a key role in helping creating a long range development plan for Portland International Airport (PDX). The PAG will review staff and consultant work and provide input on assumptions, analysis, conclusions and recommendations. Input from other stakeholder outreach will also help inform this planning process. The PAG will make recommendations to staff at each milestone and compile its recommendations into a final PAG report to City and Port decision-makers to be presented in conjunction with staff recommendations. Throughout the planning process, PAG members are encouraged to participate in public meetings and other stakeholder outreach to help inform PAG recommendations in this joint planning process. A summary of the scope of work for the PAG planning process is outlined below.

I. PLANNING ADVISORY GROUP KICK-OFF, ISSUE IDENTIFICATION AND GOAL SETTING (SEPTEMBER 2007 TO DECEMBER 2007)

This phase of the project involves a kick-off, an orientation for the PAG, and tours of PDX and adjacent areas. It will include an overview of the City's and Port's regulatory framework and inventory of existing conditions.

In PAG meetings #1 through #3, the PAG will:

- Agree on the Collaboration Principles for how the PAG will operate;
- Review and comment on aviation and surrounding area existing conditions inventories;
- Review city, state, and federal regulatory framework;
- Assist in identifying issues to be addressed in the study;
- Assist in establishing goals and objectives for the planning process;
- Assist in defining project study boundaries;
- Consider input from public meeting and other stakeholder outreach on issues and goals to be addressed in the planning process; and
- Develop a PAG recommendation on the above.

II. AVIATION DEMAND FORECASTS (JANUARY 2008 TO MAY 2008)

This phase of the project involves forecasting the growth of aviation and the associated demand for facilities at the airport and in the surrounding area. A significant component of this phase will be the discussion of the forecast scenarios with extensive input from the public. The forecast discussion of the PAG may be preceded or complemented by the work of a Forecast

Subcommittee of the PAG. The forecast discussion may also be supplemented by reports or presentations as needed by various subject matter experts (e.g., forecasters on population, employment, and energy prices, etc.). In addition, the City will hire an aviation consultant to participate in the scenario development as well as conduct a participatory peer review of the forecasts, the forecast assumptions, and the overall process used to develop them.

In PAG meetings #4 through #6, the PAG will:

- Assist in refining forecast assumptions for use by the aviation consultant;
- Review consultant forecast methodology, assumptions and scenarios;
- Review and comment on the aviation consultant forecast;
- Review a City consultant peer review of forecast methodologies and assumptions and propose adjustments to the forecast as appropriate;
- Consider input from public meetings and other stakeholder outreach on the forecast, assumptions and scenarios;
- Develop a PAG recommendation on the above; and
- Evaluate the PAG and public involvement process to date (February 2008).

III. CITY EARLY PROPOSAL AND FORECASTED PDX FACILITY REQUIREMENTS (MAY 2008 TO AUGUST 2008)

This phase outlines City alternative land use policy directions and determines needed airport facilities based on the forecasted growth. A discussion of plans and strategies for sustainable growth at PDX will also occur in this phase.

In PAG meetings #7 and #8, the PAG will:

- Comment on draft City alternatives for regulating the airport (i.e., airport zone vs. plan district);
- Comment on forecasted PDX requirements;
- Comment on and propose sustainability measures to meet future PDX needs; and
- Consider input from public meetings and other stakeholder outreach on the draft City land use alternatives and PDX facility requirements; and
- Develop a PAG recommendation on the above.

IV. PDX FOLLOW-ON STUDIES (SEPTEMBER 2008 TO NOVEMBER 2008)

This phase reviews the 2000 PDX Master Plan and subsequent studies related to the planning process at PDX. Completed subsequent studies to be reviewed by the PAG include the Part 150 Noise Study and a variety of studies of the impact of the alternatives proposed in the 2000 PDX Master Plan. A summary briefing will be provided to the PAG.

In PAG meetings #9 and #10, the PAG will:

- Review and comment on the PDX follow-on studies, including the Strategic Environmental Evaluation and the Part 150 Noise Study;
- Consider input from public meetings and other stakeholder outreach on existing conditions, opportunities and constraints and PDX follow-on studies; and
- Develop a PAG recommendation on the above.

V. AIRPORT ALTERNATIVES ANALYSIS AND CITY LAND USE PLAN (NOVEMBER 2008 – NOVEMBER 2009)

This phase involves an iterative approach to selecting a preferred airport alternative while developing an appropriate City land use structure and plan, which includes City policy amendments, development code language, and possible interagency agreements.

In PAG meetings #11 through #13, the PAG will:

- Review airport layout alternatives from the 2000 PDX Master Plan (i.e., Centralized or Decentralized with new potential subalternatives), and identify a preferred alternative;
- Review impacts of preferred alternative to lay the foundation for a discussion of potential mitigation;
- Review City land use alternatives for regulating PDX based on airport layout alternatives in greater detail, including trigger points for City development review and potential mitigation measures;
- Review outline of City policy amendments, development code language, and possible interagency agreements (all components of the City land use plan);
- Consider input from public meetings and other stakeholder outreach on PDX alternatives and City land use alternatives;
- Develop a PAG recommendation on the above; and
- Evaluate the PAG and public involvement process to date (February 2009).

In PAG meetings #14 through #17, the PAG will:

- Review and comment on the detailed phasing plan for the selected alternative, trigger points for facility development, along with demand management and sustainability strategies;
- Recommend further refinement of City land use plan;
- Identify ongoing public involvement process to be adopted as part of the City land use plan;
- Consider input from public meetings and other stakeholder outreach on City discussion draft of City land use plan and preferred alternative phasing plan, trigger points and mitigation;
- Review and comment on PDX facilities implementation and financial action plan;
- Develop a PAG recommendation on the above; and
- Compile PAG final report to City and Port decision-makers on the PDX master plan update and City land use plan.

VI. ADOPTION OF PDX MASTER PLAN AND CITY LAND USE PLAN (NOVEMBER 2009 TO APRIL 2010)

This phase involves the compilation and adoption of the PDX Master Plan Update and the City land use plan. City and Port staff will present a staff recommendation for consideration by the City and Port decision-making bodies (Portland Planning Commission, Portland City Council, and Port of Portland Commission). The PAG chair and co-chair will accompany staff to these hearings and present the PAG report. City and Port staff recommendations to their respective decision-makers will highlight City staff, Port staff, and joint staff areas of agreement and disagreement with the PAG and other stakeholder interests.

The chair and vice-chair of the PAG will:

- Represent the recommendations of the PAG to City and Port decision-makers in conjunction with City and Port staff reports.

In PAG meetings #18 and #19, the PAG will:

- Be briefed by City and Port staff and PAG chairs on Portland Planning Commission, Portland City Council and Port of Portland Commission hearings and actions;
- Evaluate the PAG and public involvement process (March 2010); and
- Celebrate and be recognized for their contribution to the approved City land use plan, the approved PDX Master Plan Update, and conclusion of the planning process.