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BUREAU OF
Planning

 **PORT OF PORTLAND**
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Outreach Update and Ongoing PDX Advisory Committee Recommendation

Informational and PAG Action

Planning Advisory Group #19
November 17, 2009

AIRPORT FUTURES

CHARTING A COURSE FOR PDX

Agenda Item

- Outreach Report
- 10/21 Public Involvement Subcommittee Recommendation on Ongoing PDX Advisory Committee
 - Committee Framework
 - Draft First Year Work Plan
- Comments from Public Involvement Subcommittee
- PAG Discussion/Public Comment
- PAG Action
 - *Does the PAG support the 10/21 Public Involvement Subcommittee recommendation on the framework and draft work plan for the ongoing PDX advisory committee?*

Public Outreach

October 21	Public Involvement Subcommittee #16
October 22	Five Cities Mayors' meeting
October 22	Airline Affairs Committee meeting
October 28	NECN Land Use Committee
November 5	Land Use/Transp. Subcommittee #14
November 10	Master Plan/Sust. Subcommittee #7
November 12	Multnomah County Board of Commissioners
Oct. 21 – Nov. 16	Follow-up calls to potential PDX advisory committee members
November 17	Airport Futures PAG #19

Public Outreach Comments

4 meetings, 20 calls, 65 contacts

Ongoing PDX Advisory Committee Framework

- Interest letters sent to potential PDX advisory committee members
- Positive response from all
- Confirmation pending from:
 - Environmental/wildlife/natural resource (Coalition for a Livable Future)
 - Metro
 - Clark County, WA
 - Multnomah County/Portland Sustainability Commission

Other

- Strong interest in economic value of airport
- Interest in ongoing noise mitigation efforts

Upcoming Public Meetings

November 23

Parkrose School Board

December 2

Land Use/Transportation Subcommittee #15

6:00 - 8:30 p.m.

First 3 weeks Dec.

Beyond 65 DNL Noise Work Group

TBD

Work Plan

January 6

PAG Report Ad Hoc Group – work scope dev.

TBD

January 19

Airport Futures PAG #20

5:30 – 8:30 p.m.

Ongoing PDX Advisory Committee

BACKGROUND

- Commitment by City and Port at outset of Airport Futures
- Consensus recommendation from October 21 Public Involvement Subcommittee
 - 16 elements of OPIS framework
 - Extended discussion on a number of items
- Product of:
 - Research on 23 other ongoing committees, both nationally and regionally
 - Guidance from public involvement experts
 - Over a year of subcommittee discussion (& homework)
 - PAG's feedback at the March 17 and May 19 meetings
 - Feedback from stakeholder outreach
- Ongoing PDX advisory committee will follow Airport Futures Planning Advisory Group (*approx. fall 2010*)

Ongoing PDX Advisory Committee Recommendation

- **Mission:**

- Support meaningful public dialogue and engagement on airport related planning and development
- Provide an opportunity for the community to inform decision-making related to the airport
- Raise public knowledge about the airport and impacted neighborhoods

Overarching sustainability focus as with PAG

(final language to be determined by PAG Report Ad Hoc Group)

Ongoing PDX Advisory Committee Recommendation - ELEMENTS

- **Sponsorship:**

- City of Portland, City of Vancouver and Port of Portland
- Contingent upon availability of staff support and senior management participation
- On issues that impact the community, commitment from Sponsors that will share information and get input in advance of decisions

- **Scope/Purview:**

- Planning and development projects and studies
- Sustainability efforts (goals, strategies, initiatives, and projects)
- Other City-Port agreements
- Community engagement on other issues that affect the community
- *Carryover items from Airport Futures (updates on Beyond 65 DNL noise work group)*

Ongoing PDX Advisory Committee Recommendation - ELEMENTS

- **Chair/Vice Chair:**
 - Appointed by Sponsors first year and by committee thereafter
 - Facilitator first year
 - Coordinating Committee (chair, vice chair, sponsor staff and facilitator)
- **Size and Membership Interests:**
 - Bi-state, regional diverse representation
 - 20 voting members
 - 10 ex officio members

20 Voting Members

- 4 Portland neighborhood coalitions (East Portland Neighborhood Office, Central Northeast Neighbors, North Portland Neighborhood Services, and Northeast Coalition of Neighbors)
- 1 Citywide Land Use Group
- 1 East Multnomah County neighborhood (City of Fairview, Gresham, **Maywood Park**, Troutdale, and Wood Village)
- 1 Vancouver neighborhood
- 1 Clark County neighborhood (Camas/Washougal area)
- 1 Multi-modal transportation representative (TriMet)
- 1 PDX noise interest (Citizen Noise Advisory Committee)
- 1 Environment/Wildlife/Natural Resources
- 1 Environmental Justice (communities of color, low income)
- 1 Multnomah County/Portland Sustainability Commission
- 1 Columbia Slough Watershed Council
- 1 Business organization (Columbia Corridor Association, Portland Business Alliance, Westside Economic Alliance, Travel Oregon, large cargo or passenger business user)
- 1 Passenger airline
- 1 Cargo airline
- 1 General Aviation
- 1 Military
- 1 Airport employee (represented or unrepresented labor)

10 Ex Officio Members

Ex Officio members are “non-voting” members. Ex Officio members will sit at the OPIS table with voting members, participate in discussions, and share their experience and expertise, but not vote on issues.

- 1 Port Aviation Director (or designee)
- 1 Bureau of Planning and Sustainability Director (or designee)
- 1 Metro staff
- 1 City of Vancouver staff
- 4 counties in Portland-Vancouver region/staff (Clackamas, Multnomah, Washington in Oregon and Clark in Washington)
- 1 Federal Aviation Administration
- 1 PDX Wildlife Committee staff

Ongoing PDX Advisory Committee Recommendation - ELEMENTS

- **Authority/Role:**

- Highly influential *advisory* committee
- Sponsor senior management involved, standing agenda item at Port Commission, City Council agenda time as needed, annual review of work with Sponsors

- **Resources:**

- Sponsors share responsibility for technical and administrative support
- Independent facilitator first year
- Electronic meeting materials – hard copies upon request
- Advance notification of meetings and materials
- Website posting
- *Appointing entities offered an opportunity to meet with PAG members for knowledge transfer to the new OPIS members*
- *Lessons learned from the Airport Futures PAG shared with OPIS at its kick-off meeting*

Ongoing PDX Advisory Committee Recommendation - ELEMENTS

- **Appointments/Terms:**

- Appointments by interest organizations/jurisdictions with goal of representation reflecting diversity of region
 - *Staff to develop guidelines for appointments and encourage appointing jurisdictions/organizations to use these guidelines in making appointments*
 - *Staff to work with the Coalition of Communities of Color, Portland Diversity in Civic Leadership Program, and other relevant groups to identify potential OPIS candidates for consideration by appointing jurisdictions/organizations*
- Two or three year appointments – staggered terms
- Reappointments two year terms – no term limits/public notice of openings

Ongoing PDX Advisory Committee Recommendation - ELEMENTS

- **Relationship to Other Port and City Standing Committees:**
 - Acknowledge independence of other standing specialized committees (e.g., CNAC, Wildlife)
 - Guidance and collaboration
 - Regular updates
 - Opportunity to make independent recommendations
- **Relationship to Other PDX Project Committees:**
 - Consultation on future master plan committees
 - Level of involvement to be determined

Ongoing PDX Advisory Committee Recommendation - ELEMENTS

- **Subcommittees:**
 - To be determined based on need and resources
- **Frequency of Meetings:**
 - Quarterly with meetings added or deleted as needed
 - Schedule based on work plan
- **Annual Evaluation/Sunset Provision:**
 - Review accomplishments, relationship to other committees, work plan and other issues with Sponsors
 - No automatic sunset

Ongoing PDX Advisory Committee Recommendation - ELEMENTS

- **Annual Report to Sponsors/Appointing Jurisdictions-Organizations:**
 - Report to Sponsors based on evaluation with interim reports as needed
 - Committee members report to appointing jurisdictions/organizations
 - Sponsor staff assistance with annual report
 - Time on committee agenda for report backs from this outreach
- **Decision-making:**
 - Recommendation continue PAG collaboration protocols and decision-making

Ongoing PDX Advisory Committee Recommendation - ELEMENTS

- **First Year Work Plan:**
 - Draft work plan by Sponsor staff
 - Refinements by chair and facilitator
 - Annual work plans to be developed as part of evaluation
- **Intergovernmental Agreement:**
 - Above framework to be adopted by Sponsors in intergovernmental agreement
 - Include a process for conflict resolution

Friendly Amendments to Subcommittee Recommendation

- Intro paragraph, third bullet:
 - Meaningful and collaborative public dialogue (Bergman)
 - Potential refinements to last paragraph to ensure consistency (Staff/Kincaid)
- Scope/Purview
 - Sustainability: Potential refinements to language to ensure consistency. (Staff)
- Chair/Vice Chair
 - The membership will appoint the Chair and Vice chair in the second year and every year thereafter. (Blosser)
 - The Chair will report back to the full committee at its next meeting on any Coordinating Committee actions that occur between meetings. (Roche)
- Appointments/Terms
 - “...will be made based on appointment guidelines that include...the sustainability goal of representation reflecting the diversity of the region to ensure equity”. (Roche)
- OPIS Decision-Making
 - The OPIS committee will make final decisions on their decision-making process. (Blosser)

Draft First Year Work Plan (2010-11)

subject to change based on input from chairs, facilitator, committee and community

- **Initial Kick-off/Orientation Session**
 - Saturday meeting, six hours
- **Quarterly Meetings**
 - Suggested meeting agenda format with 1 hour special focus agenda item
 - Discussion and Follow-up with each item
 - Roundtable on Community Engagement and Activities
 - Goal to facilitate a two-way flow of information
 - Evening meeting, dinner provided

Suggested Meeting Agenda

- Welcome, Introductions
- Adoption of Meeting Notes
- Business Update - Port
- Sustainability Report – Port/City
- Construction Project Update – Port/City
- Long Range Planning – Port/City
- Special Focus Topic
- Roundtable on Community Engagement and Activities - All
- Public Comment
- Closing

Draft First Year Work Plan (2010-11)

subject to change based on input from chairs, facilitator, committee and community

Kick-off Meeting/Orientation – September 2010

First meeting - October 2010

- Focus: Sustainability overview (PDX and City) (** PAG carryover item*)

Second meeting - December 2010

- Focus: Noise strategy beyond 65 DNL (**PAG carryover item*)

Third meeting - March 2011

- Focus: PDX Business plan overview and public involvement year ahead

Fourth meeting - June 2011

- Focus: Annual report draft, annual evaluation and year 2 work plan

Ongoing PDX Advisory Committee

- Comments from Public Involvement Subcommittee
- PAG Discussion
- Public Comment

- PAG Action
 - *Does the PAG support the 10/21 Public Involvement Subcommittee recommendation on the framework with proposed friendly amendments?*
 - *Does the PAG support the draft work plan for the ongoing PDX advisory committee as a starting point?*